



Job Title: K-8 Spanish Teacher

Department: K-8 Specials

Reports To: K-8 Principal

FLSA Status: Exempt

Purpose

The Spanish Teacher will instruct Kindergarten – 8th grade students in introductory and conversational Spanish. As a Spanish Teacher, you will possess native or near native fluency in Spanish; teach grade level Spanish language and Spanish culture to students.

Qualifications

Minimum 3 years direct work experience preferred; Colorado teaching license and ACSI accreditation or ability to acquire within one year of employment; Bachelor's degree or higher in Spanish, Education or related field.

Essential Job Functions

Spiritual Leadership

- Support the mission of providing a Christ-centered education, preparing God's children and young adults for works of service, for the glory of God alone.
- Model Christian leadership, living out Southeast's Statement of Faith and Biblical Code of Conduct
- Ensure that the classroom/work environment is Christian-based, nurturing, wholesome, and loving.
- Biblical integration at all levels of learning, discipline and professional work.

Academic Leadership

- As part of the specials rotation, design and deliver engaging grade-appropriate Spanish lessons consistent with school standards and mission.
- Plan and prepare Spanish curriculum for grades K-8.
- Teach Spanish with an emphasis on language and conversational dialog.
- Conduct ongoing assessment of student skills and learning in conversational Spanish, and modify instructional methods to fit individual students' needs.
- Demonstrate knowledge of Spanish language and culture using standard and teacher-prepared instructional aids.
- Select and work with the Director of Curriculum and Instruction to requisition appropriate books, materials, and instructional aides to support Spanish curriculum.
- Have a thorough knowledge and understanding of the Christian philosophy of education that will help in providing leadership and guidance in the school's development of and commitment to a Biblical worldview.
- Integrate biblical principles and the Biblical worldview throughout the curriculum and activities.
- Teach classes, as assigned, following the instructional methodologies adopted by the school as outlined in the staff handbook.
- Ensure that his or her classroom reflects a professional and Christian environment.
- Have knowledge of the physical/emotional development of children—particularly at the age level of the children being taught—and understand the problems they face.
- Employ a variety of instructional aids, methods, and materials that will provide for creative teaching to reach the whole child—spiritual, mental, physical, social, and emotional.

- Plan, through approved channels, the use of field trips, guest speakers, and other media for a balanced classroom.
- Use age and/or developmentally appropriate homework for review, enrichment, or project work.
- Regularly assess through authentic student assessments the learning of students, and provide progress reports weekly.
- Respond appropriately and in a timely manner to parent requests for help or information.
- Participate in formal and informal parent-teacher conferences.
- Participate in continuous professional development through professional reading, college course work, professional learning communities, in-services, workshops, and conferences.

Physical & Mental Demands

Work is performed in a classroom environment and requires the ability to sit and stand for periods of time, operate standard office equipment and keyboards. Must have the ability to lift and carry small/medium size packages and other items, to walk short distances, and drive a vehicle to deliver and pickup materials.

The employee is occasionally in outdoor weather conditions. The employee may encounter difficult student/family situations that can be stressful.

Job descriptions are not meant to be all inclusive and may evolve and change. The school reserves the right to modify and/or change job duties with written notice to staff.

This job description does not constitute an employment contract, and all employment with the School is At-Will.